



## **Craft Sector Contributor Award**

In its continuing effort to support and promote the craft sector on Cape Breton Island, Cape Breton Centre for Craft & Design is pleased to offer the *Craft Sector Contributor Award*. This award is intended to acknowledge significant, ongoing contributions to the craft sector which reflect commitment and dedication to sharing with, encouraging and educating others, in the promotion and continued professional development of our valued craft community.

Two of these awards may be presented to craft sector leaders each year.

As such, the Cape Breton Centre for Craft and Design has established criteria which is intended to ensure that this award serves the purpose for which it is intended. The basis upon which candidates will be assessed is solely derived from the application as submitted. Therefore, the role of the nominator and quality of the nomination submission is critical.

### **Nominations**

Nominators may put forward the names of two candidates per year, using the attached nomination form. Nominations are valid only for the year in which they are submitted. It is the sole responsibility of the nominator(s) to gather all required and pertinent documentation, making certain that the nomination complies with the guidelines, so that the Awards Selection Committee will be able to make an informed decision. Nominations received after the deadline for submissions will not be considered. **Nominations for the Craft Sector Contributor Award must be from:**

- ❖ **Current and honorary members of the Cape Breton Centre for Craft & Design**
- ❖ **Staff and Members of the Board of Directors**
- ❖ **General Public**
- ❖ **Self nomination is acceptable**

### **Exclusions**

The following are *not* eligible to be nominated for this award:

- ❖ **Members currently serving on the Board of Directors**
- ❖ **Current staff members**

### Required Documentation

In order to best represent the qualifications of a candidate for this award, the nominator(s) must include the following documentation:

- ❖ **A letter of nomination, of no more than 750 words, providing the reasons for the nomination which emphasizes the contributions made by the nominee to the craft sector in Cape Breton**
- ❖ **A one page biography of the candidate**
- ❖ **If nominator is a member of the general public then part of the required documentation is a brief profile of the nominator**

Any nomination which does not include the above documentation will be considered incomplete.

Other support documentation such as newspaper articles, letters of support, photographs etc., which provide relevant information to the Awards Selection Committee and aid them in their deliberations, is encouraged. The Awards Selection Committee realizes that such documentation may not always be available, so while it would be very helpful, it is not a requirement.

### Nomination Deadline

**All nominations must be received by the Cape Breton Centre for Craft & Design before 4:00 PM on March 15, 2019.**

### Awards Selection

The Awards Selection Committee will carefully review each complete, valid nomination and make recommendations to the Board of Directors of the Cape Breton Centre for Craft & Design. The name(s) of the recipient(s) shall be confirmed by a simple majority vote at a regular meeting of the Board of Directors.

The Awards Selection Committee has the prerogative to withhold this award, or to present a number less than the maximum allowable, if in the view of the Committee, there are no nominations, which meet the high standards reserved for this significant award.